

# COBA LEADERSHIP TEAM MINUTES

October 22, 2015

Present: Doug Berg, Gloria Buchanan, Kurt Jesswein, Gerald Kohers, Juliana Lilly, Philip Morris, Mitchell Muehsam and Valerie Muehsam.

1. Approval of Minutes. The minutes were modified and approved.
2. Budget.
  - a. Process for Funding Student Activities. During the Summer Planning Retreat, \$25,000 was allocated for student activities. The Dean would like to create a process for awarding requests from this fund. The Leadership Team agreed that student activities such as student research presentations, student competitions, field trips, national/regional conferences, and ACE course related requests should be eligible for funding. The Leadership Team also agreed that the student organization requesting funds should be required to pursue other sources of funding (e.g., Student Services, organizational fundraising efforts, etc.) and not rely solely on the college for funding. The Dean will send a memo to the faculty and student organizations informing them of this funding opportunity.
  - b. Update on University/College Budget. Dr. Carlos Hernandez, Vice President for Finance and Operations, has been scheduling meetings with all of the Deans to discuss the budget. It may be that salary savings can only be used for salaries as opposed to broader college needs.
3. AACSB Continuous Improvement Review (CIR). Dr. Lilly put together the report and Dr. Green edited it. The college will submit the report next month. The Dean asked the chairs to obtain copies of faculty articles and cases from September 1, 2010 to August 31, 2015. The copies will be available for the members of the visitation team to review during the site-visit.
4. Summer Research Grants. The Dean asked the Chairs to obtain input from the faculty in regards to summer research grants.
5. Update from AALT.
  - a. Campus Carry. The university will recommend what areas to restrict. There will be some guidance and training for the administrators.
  - b. University Park/TWC Outreach Center. An outreach center is being created at TWC.
  - c. AASCU visit. There was an AASCU visit last week and they were impressed with the University.
  - d. Construction Update. The Fred Pirkle Engineering Technology building is currently under construction. The Education building is undergoing renovations. Estimates are being obtained for the science building.
6. Miscellaneous.